

ODET Training & Development Branch

- 2018 Training Schedule
 - Hiring & Selection: Best Practices open in KELMS
 - Employee Documentation & Discipline open in KELMS
 - Overview of the Merit System open in KELMS
 - Managing Employee Performance open in KELMS
 - Other Professional Development workshop by end of October 2017
- **2018 State Park schedule in KELMS**
 - Need attendance to keep going! At least 10 participants to hold a class!

	Date		Classes
First Quarter			
Pennyrile SRP	1/ 31/18	8:30-4:00pm	ODET Hiring & Selection: (CSE class)
Lake Cumberland	2/ 13/18	8:30-4:00pm	ODET Hiring & Selection: (CSE class)
Jenny Wiley SRP	3/ 14/18	8:30-4:00pm	ODET Hiring & Selection: (CSE class)
Second Quarter			
Pennyrile SRP	4/ 18/18	Comm. Skills /Working Through Change 2 ½-day classes	
Lake Cumberland	5/ 16/18	CS /WTC - 8:30-12:00 & 12:30 – 4:00Pm	
Jenny Wiley SRP	6/ 20/18	CS /WTC - 8:30-12:00 & 12:30 – 4:00Pm	
Third Quarter			
Pennyrile SRP	7/17/18	8:30-4:00pm	Employee Documentation & Discipline (CSE class)
Lake Cumberland	8/22/18	8:30-4:00pm	Employee Documentation & Discipline (CSE class)
Jenny Wiley SRP	9/19/18	8:30-4:00pm	Employee Documentation & Discipline (CSE class)
Fourth Quarter			
Pennyrile SRP	10/23/18	8:30-4:00pm	Conflict Management
Lake Cumberland	11/14/18	8:30-4:00pm	Conflict Management
Jenny Wiley SRP	12/05/18	8:30-4:00pm	Conflict Management

- **Certificate of Supervisory Essentials**
 - Next application period Dec1-22 2018
 - Online application only